

WILLOWS UNIFIED SCHOOL DISTRICT

Regular Meeting – September 7, 2023

Regular Session 7:00 p.m.

Willows City Council Chambers

201 N. Lassen Street, Willows, CA 95988

AGENDA

1. OPEN SESSION – CALL TO ORDER

- 1.1 Roll Call
- 1.2 Welcome to Visitors
- 1.3 Flag Salute

2. AGENDA/MINUTES

- 2.1 Approve the Agenda for September 7, 2023.
- 2.2 Approve the Minutes of the Regular Meeting of August 3, 2023.

3. PUBLIC COMMENTS

4. REPORTS

- 4.1 Employee Associations (WUTA & CSEA)
- 4.2 Associated Student Body President
- 4.3 Principals
- 4.4 Director of Business Services
- 4.5 Director of Instructional Support Services
- 4.6 Director of Curriculum, Instruction & Assessment
- 4.7 Superintendent
- 4.8 Board of Education Members

5. CONSENT CALENDAR

A. GENERAL

- 1. Approve the WUSD Obsolete Technology Equipment List.

B. EDUCATIONAL SERVICES

- 1. Approve Interdistrict Request for Students #23-24-33 through #23-24-41 to attend school in the Willows Unified School District for the 2023/24 school year.
- 2. Approve Interdistrict Request for Students #23-24-27 through #23-24-37 to attend school in another district for the 2023/24 school year.
- 3. Approve the 2022/23 CARS (Consolidated Application and Reporting System) Spring Collection.
- 4. Approve the Fall 2023 Butte College Concurrent (Non-CCAP) Enrollment for WHS students.
- 5. Approve District and School Site Parent and Family Engagement Policies.
- 6. Approve the Overnight Field Trip Request for the WIS 6th Grade to attend Shady Creek Outdoor School in Nevada City, CA September 11-15, 2023.
- 7. Approve the Overnight Field Trip Request for the MES 5th Grade to attend Shady Creek Outdoor School in Nevada City, CA April 8-12, 2024.

C. HUMAN RESOURCES

- 1. Approve resignation of Georgia Criner, Bus Driver/Custodian, effective 8/4/23.
- 2. Approve resignation of Tracee Fink, After School Program Activity Assistant, effective 8/7/23.
- 3. Approve resignation of Britton Bassetti, District Accounting & Payroll Technician, effective 8/14/23.
- 4. Approve resignation of Shannon Carter, Secretary II, at WIS, effective 8/25/23.
- 5. Approve resignation of Sandy Cole, MES Yard Duty Supervisor/Crossing Guard at MES, effective 8/30/23.
- 6. Approve resignation of Jessica Dunlap, WIS Yard Duty Supervisor, effective 8/31/23.

7. Approve resignation of Jasmin Velazquez, MES Instructional Aide II, effective 9/15/23.
8. Approve employment of Tracee Fink, Bus Driver/Custodian, effective 8/8/23.
9. Approve employment of Aislyn Holloway, as 3.9 Custodian/Sub Bus Driver, effective 8/8/23.
10. Approve employment of Emily Spooner, English Teacher at WHS, effective 8/8/23.
11. Approve employment of Kelly Yoder, Yard Duty Supervisor/Crossing Guard at MES, effective 8/8/23.
12. Approve employment of Rebekkah Conklin, Instructional Aide I ELA Intervention at WHS, effective 8/23/23.
13. Approve employment of Roxanne Winslow, Music/Band Teacher at WIS/WH, on a (STSP) Short-Term Staff Permit, effective 8/28/23.
14. Approve employment of Dwight Hendrix, Woodshop/Construction CTE Teacher at WHS, effective 8/28/23.
15. Approve employment of Jessica Dunlap, Instructional Aide I ELA Intervention at WIS, effective 9/1/23.
16. Approve employment of Gabriela Martinez, After School Program Activity Assistant at MES, effective 9/5/23.
17. Approve employment of Jeremy Benjamin, District Accounting & Payroll Technician, effective 9/11/23.
18. Approve employment of Diana Baca, Accounting Manager, effective 11/6/23.
19. Approve the Prep Period Buy Out for Julianna Downard, WHS Teacher, effective August 8, 2023.
20. Approve the Prep Period Buy Out for Jenni Girard, WHS Teacher, effective August 8, 2023.
21. Approve the Prep Period Buy Out for Nikeedra Laufer, WHS Teacher, effective August 8, 2023.
22. Approve the Prep Period Buy Out for Robert Rawles, WHS Teacher, effective August 8, 2023.
23. Approve the Prep Period Buy Out for Patrick Sears, WHS Teacher, effective August 8, 2023.
24. Approve the Prep Period Buy Out for Robert Stupey, WHS Teacher, effective August 8, 2023.
25. Approve increase in hours from 6.75 hours/day to 8 hours/day and revised Job Description for the Attendance/Account Clerk position, (Confidential - District Office) effective 9/11/23.
26. Approve employment of the extra duty assignments at WHS for the 2023/24 school year. (See attached list)
27. Approve employment of the extra duty assignments at WIS for the 2023/24 school year. (See attached list)
28. Approve employment of the extra duty assignments at MES for the 2023/24 school year. (See attached list)
29. Approve the updated Classified Substitute List.

D. BUSINESS SERVICES

1. Approve warrants from 8/1/23 through 8/30/23.
2. Budget Revision Summary

6. DISCUSSION/ACTION CALENDAR

A. GENERAL

1. **(Action)** Approve the Certificated/Student Calendar with Revised Collaboration Days for 2023/24 School Year.

B. EDUCATIONAL SERVICES

1. **Public Hearing:** A Public Hearing will be held at this time to allow for public input regarding the Sufficiency of Textbooks or Instructional Materials, pursuant to the requirements of Education Code 60119 (Public Hearings, Instructional Materials).
2. **(Action)** Approve Resolution #2023-24-02, Sufficiency of Instructional Materials 2023/24. (Annual Requirement).
3. **(Action)** Approve the College and Career Access Pathways Partnership Appendix with Butte College.
4. **(Action)** Approve adoption of supplemental reader *50 Essays: A portable Anthology:* by Samuel Cohen for the WHS AP English & Composition course.
5. **(Action)** Approve the WUSD ELD Master Plan.

C. HUMAN RESOURCES

1. **(Action)** Approve the establishment of the District Plan for Committee on Assignments in accordance with Education Code §44258.7 (c) and (d) for the 2023/24 school year.
2. **(Action)** Approve the assignments of the following teachers per designated Education Code §44258.3/§44258.7/§44865 as noted:

Maria Briones	History	Grade 8
Cathy Fleming	Opportunity; Guided Study	Grades 6-8
Levi Funderburk	Independent Study	Grades TK-12
Jenni Girard	Computer Apps; Credit Recovery	Grades 9-12
Nikeedra Laufer	Broadcasting	Grades 9-12

Victoria Prickett	Career Ed; Health Yearbook	Grade 9 Grades 9-12
Michaela Soeth	Alternative Ed High School	Grades 10-12
Emily Spooner	Credit Recovery	Grades 9-12
Robert Stupey	Anatomy	Grades 10-12
Pam Steward	Social Studies/History	Grade 7

D. BUSINESS SERVICES

1. **(Action)** Approve Resolution # 23-24-03 Resolution of the Board of Education of Willows Unified School District: (1) Finding the Proposed Willows High School Agricultural Facility Project to be Exempt under CEQA and Adopting Categorical Exemptions; (2) Approving the Project; and (3) Authorizing Filing of Notice of Exemption upon Project Approval.
2. **(Action)** Approve Resolution # 23-24-04 Resolution of the Board of Trustees of the Willows Unified School District Exempting the Willows High School Site and Agricultural Facility Project from Local City Zoning and Building Ordinances and Regulations.
3. **(Action)** Approve Resolution # 23-24-05 California Air Resources Board Rural School Bus Pilot Project.
4. **(Action)** Accept base bid for the Murdock Elementary School – Portable Buildings Replacement 2024, and authorize the Superintendent to enter into a contract with American Modular Systems, Inc.

7. **ANNOUNCEMENTS**

- 7.1 Monday, September 18, 2023 is a non-instructional student day and professional development day for employees.
- 7.2 The next Regular Board Meeting will be held on October 12, 2023.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEMS**

9. **CLOSED SESSION**

- 9.1 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency Negotiator: Emmett Koerperich. Employee Organizations: WUTA, CSEA, Management, and Confidential.

10. **RECONVENE TO OPEN SESSION**

- 10.1 Announcement of Action Taken in Closed Session.

11. **ADJOURNMENT**

Meeting facilities are accessible to persons with disabilities. By request alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to:

The Willows Unified School District Office at least three (3) working days prior to any public meeting.